

**Robinson Township
Board of Supervisors
Meeting Minutes, April 13, 2015**

- CALL TO ORDER** The Robinson Township Board of Supervisors met in regular session on Monday, April 13, 2015. The meeting was called to order at 6:07 p.m. by Chairman Kendall.
- PLEDGE & ROLL CALL** Present at the meeting were Chairman Rodger Kendall, Vice Chairman Steve Duran, Supervisor Mark Brositz, Manager, Erin Sakalik, and Solicitor Gretchen Moore.
- PUBLIC DISCUSSION** The Chairman asked if anyone wished to speak on agenda items. No discussion ensued.
- APPROVAL OF MINUTES** Chairman Kendall made a motion to approve the minutes from the March 9, 2015, Township Meeting. Motion was seconded by Brositz. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.
- CORRESPONDENCE** The Board acknowledged receipt of the correspondence for the month of March. The meeting continued.
- BILLS & PAYROLL** Kendall motioned to accept the bills and payroll for March. Brositz seconded the motion. RCV: Duran – Yes, Brositz – Yes, – Kendall –Yes.
- REPORTS**
- Fire Departments.** Reports are on file.
- Police Report.** On file.
- Zoning/Code Enforcement Report.** On file.
- Animal Control.** On file
- Manager's Report.** Mrs. Sakalik provided a verbal report. A written report is on file.
- Solicitor's Report.** Attorney Moore reported on the Appeals Board and the validity challenge litigation.
- Public Works Report.** Supervisor Duran provided a verbal road report. A written report has been filed with the Manager.
- Motion was made by Brositz, seconded by Kendall to accept all reports as given. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.
- OLD BUSINESS** There was no old business to be discussed.
- NEW BUSINESS**
- Resolution 2015-2.** Motion carried to adopt Resolution 2015-2 establishing a schedule of professional review fees. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.
- Purchase of two trucks.** Vice Chairman Duran presented a spreadsheet with the breakdown for updating the current road fleet. Steve's plan is to trade in the pick-up truck for a new pick-up, and to sell the Township's Peterbilt and International and buy one Peterbilt dump truck. Chairman Kendall thanked Duran for his research but made a motion to table the matter until further review. Brositz seconded the motion. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.
- Low interest loan for trucks** Motion carried to authorize the manager to look into obtaining a low-interest loan for the purchase of two trucks. RCV: Duran – Yes, Brositz Abstain, Kendall – Yes.

Bids for road materials Duran informed that Taylor, Valley View, Bable, Donaldson, Church Lane, and Maple Grove are being considered for possible road projects this summer. Motion carried to authorize the manager to advertise for bids for the road materials that Supervisor Duran calculates for the aforementioned roads. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Crack-fill work Micropave that was done several years ago needs crack filled. Suit-Kote completed the initial micropave and they would provide the crack fill now. The roads that need filled are: North Street, Ridge Road, and Old Steubenville Pike. Duran stated that the total cost would be \$6,500. Motion carried to have Suit-Kote crack fill at a cost of \$6,500. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Loader Supervisors Brositz indicated that he sent out a letter to the Board about lending equipment without notifying the entire Board. Solicitor Moore interceded by explaining the different types of intergovernmental agreements that the Township may have.

Rodger Kendall explained how the loader was lent to McDonald Borough and upon retrieving the loader, one of the hoses had a leak.

Mr. Brositz stated that he does not feel that one individual should be able to loan out Township equipment. He conveyed that he is favorable for helping McDonald. Brositz read a letter that he sent to the Board on March 17, 2015. He asked that it be made a part of the public record. The letter is attached to the minutes.

Gretchen suggested reconsidering the Township's hand-shake agreement and possibly adding some structure to it.

- ▶ Putt Foley spoke about the condition of the loader.
- ▶ Sandy Ulrich, Campbell Road, agreed with Mark that the decision to lend out township equipment should not be made by one person.
- ▶ Mary Lou Ritchey stated that when emergency situations arise sometimes it's difficult to wait for all parties to respond. She also commented on the proposed cost for repairs.
- ▶ Tim Jones inquired about the precedence set for this type of arrangement.
- ▶ Cat Lodge commented that Brositz should have been notified of this. She took exception that this was discussed in executive session.

The Solicitor and Supervisor Duran clarified that there was not an executive session.

- ▶ Quint Jones, Maple Grove Road, encouraged hand-shake agreements among neighbors.

Motion was made by Kendall to donate his time to fix the loader with the cost to be divided between Robinson and McDonald. The motion was then seconded by Brositz. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Real estate tax notices The manager stated that she would like the tax notices to be sent out April 1 next year. They are currently being sent out May 1. The Solicitor said that she will research whether this needs to be done by resolution. No action was taken.

Midway fire contract Erin presented new contracts for the collection of fire service tax for both Midway and McDonald Fire Companies. It allows a progression of tax money for three years. Motion carried to approve the agreement presented for Midway Fire Department. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

McDonald fire contract Motion carried to approve the agreement presented for McDonald Fire Department. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Detour route request A request was received from Mackin Engineering for a detour route on Steubenville Pike during the construction of the toll road. This detour would be for two years. Motion carried to approve the detour route as requested. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

Brad Resnick's request for donation Officer Resnick has been employed with McDonald PD for five years. He approached the Board today to request a donation in the amount of \$500 to become a member of the Washington County Regional Swat Team. Brad conveyed that by contributing to him becoming a member, Robinson Township will have 24 hr., 365 day access to the SWAT if needed. Motion carried to approve the contribution to Brad Resnick in the amount of \$500 to become a member of the Washington County Regional SWAT team. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

OTHER BUSINESS

Basic training for secretary. The manager asked for approval to send the administrative assistant, Susan Ritchey, to Basic Training for Secretaries and Administrators offered by PSATS at a cost of \$80. Motion was made by Duran, seconded by Brositz. RCV: Duran – Yes, Brositz – Yes, Kendall – Yes.

PUBLIC DISCUSSION

John Hradil, Robinson Highway, stated that his neighbor is in violation of the Township's mandatory garbage collection ordinance. He requested a copy of the garbage ordinance.

John Campbell, Campbell Road, thanked Erin for doing an outstanding job and also Mark Dorsey for doing an outstanding job with zoning.

George Locchino, Beagle Club Road, commented on the good job that the "pipeline guys" are doing. George relayed that the trucks may be having trouble at Beagle Club and Donaldson Roads. Mr. Locchino conveyed that Donaldson and North Branch Roads need to be dug out.

ADJOURNMENT

With no further business to come before the Board, Supervisor Kendall a motion to adjourn the meeting. Supervisor Duran seconded the motion. The meeting was adjourned 7:20 p.m.

Erin Sakalik, Manager